



THE UNITED STATES JUNIOR CHAMBER®

ANDREW & CHARLOTTE MUNGENAST MEMORIAL AWARD

FOR OFFICE USE ONLY	
Date Received:	_____
Check #	_____
Amount \$	_____

OFFICIAL ENTRY FORM

AWARDS DESCRIPTION

The Andrew and Charlotte Mungenast Memorial Award is presented annually to up to five (5) outstanding families in The US Junior Chamber. Any member who has been a Jaycee for more than one year is eligible. National Officers, State Officers, State Chairpersons (Program Managers), Local Presidents who served during the year in which judging is based, past National Staff Officers, past State Presidents, and past Armbruster entrants are not eligible. Entrants must be state Mungenast winners or alternates. **NOTE: MARRIED COUPLES WITH OR WITHOUT CHILDREN, SINGLE MEMBER PARENTS WITH CHILDREN, AND BROTHER/SISTER LIVING IN SAME HOUSEHOLD MAY ENTER THIS COMPETITION.**

ENTRIES

Original portfolio plus five (5) copies (TOTAL OF SIX (6) COPIES) along with the \$50 entry fee must be postmarked by the date published by the National Awards Committee and mailed to: **National Awards Program Manager, The US Junior Chamber, PO Box 7, Tulsa, OK 74102-0007.** Entries postmarked after the deadline will be disqualified. **DO NOT put portfolios in binder, notebook, or any kind of folder.**

ELIGIBILITY

See Awards Manual for official rules.

Chapter Name _____ Chapter Number _____ State Name _____

Chapter Population Division _____ Chapter Membership: Jan. 1 _____ Dec. 1 _____

Name _____ Relationship _____

Name _____ Relationship _____

Names & Ages of Children _____

Address _____

City _____ State _____ ZIP _____

Home phone _____ Work Phone _____

Fax _____ Email address _____

Occupation _____ Title _____ Employer _____

Education (indicate highest level completed) _____

Date you joined the Jaycees _____ Have you ever competed in a National Individual Competition? yes no
if yes, in what areas? _____

Certifications

"I certify the information on this form to be true and correct, and I give my permission for the facts to be used for publication. I understand and agree to abide by the rules and regulations of this competition."

Contestant signature _____ Date _____

"I certify these nominees as the state Mungenast winners and are eligible for national competition."

Local President signature _____ Date _____

State Chairperson signature _____ Date _____

State President signature _____ Date _____



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**Andrew and Charlotte Mugenast
 Memorial Award**

Official Judging Sheet for Interview

Contestant's name _____

INTERVIEW

Points	Area	Comments	Points Awarded
Answer 1			
0 - 2	Organized, easy to follow with an opening, body, and conclusion.		
0 - 3	Used examples, facts, personal experience, etc.		
0 - 3	Showed knowledge, creativity, enthusiasm, etc.		
Answer 2			
0 - 2	Organized, easy to follow with an opening, body, and conclusion.		
0 - 3	Used examples, facts, personal experience, etc.		
0 - 3	Showed knowledge, creativity, enthusiasm, etc.		
Answer 3			
0 - 2	Organized, easy to follow with an opening, body, and conclusion.		
0 - 3	Used examples, facts, personal experience, etc.		
0 - 3	Showed knowledge, creativity, enthusiasm, etc.		
Answer 4			
0 - 2	Organized, easy to follow with an opening, body, and conclusion.		
0 - 3	Used examples, facts, personal experience, etc.		
0 - 3	Showed knowledge, creativity, enthusiasm, etc.		
Answer 5			
0 - 2	Organized, easy to follow with an opening, body, and conclusion.		
0 - 3	Used examples, facts, personal experience, etc.		
0 - 3	Showed knowledge, creativity, enthusiasm, etc.		
General			
0 - 1	Appearance (professional, good grooming, etc.)		
0 - 3	Demeanor (composed, confident, enthusiastic, etc.)		
0 - 1	Business protocol (shake hands, thanks for time, etc.)		
0 - 5	Overall impression		

Judge's initials: _____ Verified: _____ TOTAL POINTS AWARDED: _____



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Official Judging Form for Portfolio/Resume

Contestant's name _____

PORTFOLIO

Points	Area	Comments	Points Awarded
0 - 1	Pages numbered, portfolio labeled and tabbed correctly, stapled and 3-hole punched (no binders)		
0 - 1	Maximum fifteen (15) pages - no multiple pages		

RESUME

Format

0 - 1	Maximum two (2) pages		
0 - 3	Format easy to read		
0 - 2	Includes sections on (at least): personal, education, work experience, and Jaycee experience		

Content

0 - 1	Personal (minimum name and address)		
0 - 1	Education		
0 - 2	Employment experience		
0 - 15	Jaycee experience (appropriate time frame only)		
0 - 2	Other information (i.e. skills, activities, associations)		

LETTERS

Requirements (3-5 letters)

0 - 1	President's letter plus up to four other letters		
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Content

0 - 9	Jaycee related or shows use of skills acquired in Jaycees		
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SUBSTANTIATING MATERIAL

0 - 1	Maximum of ten (10) pages		
0 - 5	Supports or clarifies resume information		
0 - 5	Overall impression		

Judge's initials: _____ Verified: _____ TOTAL POINTS AWARDED: _____