



THE UNITED STATES JUNIOR CHAMBER[®]
JOHN H. ARMBRUSTER 'KEYMAN'
MEMORIAL AWARD

Revised 5/05

FOR OFFICE USE ONLY	
Date Received:	_____
Check #	_____
Amount \$	_____

OFFICIAL ENTRY FORM

AWARDS DESCRIPTION

The John H. Armbruster Memorial Award is presented annually to up to five (5) outstanding Jaycees. Any member who has been a Jaycee for more than one year is eligible. National Officers, State Officers, State Chairpersons (Program Managers), Local Presidents who served during the year in which judging is based, past National Staff Officers, past State Presidents, and past Armbruster entrants are not eligible. Entrants must be state Armbruster winners or alternates.

ENTRIES

Original portfolio plus five (5) copies (TOTAL OF SIX (6) COPIES) along with the \$50 entry fee must be postmarked by the date published by the National Awards Committee and mailed to: **National Awards Program Manager, The US Junior Chamber, PO Box 7, Tulsa, OK 74102-0007. Entries postmarked after the deadline will be disqualified. DO NOT put portfolios in binder, notebook, or any kind of folder.**

ELIGIBILITY

See Awards Manual for official rules.

Chapter Name _____ Chapter Number _____ State Name _____

Name _____ Age _____ Date of Birth _____

Address _____

City _____ State _____ ZIP _____

Home phone _____ Work Phone _____

Fax _____ Email address _____

Have you ever competed in a National Individual Competition? yes no

If yes, in what areas? _____

Jaycee office/position held during the awards year (if any) _____

CERTIFICATIONS

"I certify the information on this form to be true and correct, and I give my permission for the facts to be used for publication. I understand and agree to abide by the rules and regulations of this competition."

Contestant signature _____ Date _____

"I certify this nominee as the state Armbruster winner and is eligible for national competition."

Local President _____ Date _____

State Chairperson _____ Date _____

State President _____ Date _____



THE UNITED STATES JUNIOR CHAMBER®
**John H. Armbruster
 Memorial Award**

Official Judging Form for Interview

Contestant's name _____

INTERVIEW

Points	Area	Comments	Points Awarded
Answer 1			
0 - 2	Organized, easy to follow with an opening, body, and conclusion.		
0 - 3	Used examples, facts, personal experience, etc.		
0 - 3	Showed knowledge, creativity, enthusiasm, etc.		
Answer 2			
0 - 2	Organized, easy to follow with an opening, body, and conclusion.		
0 - 3	Used examples, facts, personal experience, etc.		
0 - 3	Showed knowledge, creativity, enthusiasm, etc.		
Answer 3			
0 - 2	Organized, easy to follow with an opening, body, and conclusion.		
0 - 3	Used examples, facts, personal experience, etc.		
0 - 3	Showed knowledge, creativity, enthusiasm, etc.		
Answer 4			
0 - 2	Organized, easy to follow with an opening, body, and conclusion.		
0 - 3	Used examples, facts, personal experience, etc.		
0 - 3	Showed knowledge, creativity, enthusiasm, etc.		
Answer 5			
0 - 2	Organized, easy to follow with an opening, body, and conclusion.		
0 - 3	Used examples, facts, personal experience, etc.		
0 - 3	Showed knowledge, creativity, enthusiasm, etc.		
General			
0 - 1	Appearance (professional, good grooming, etc.)		
0 - 3	Demeanor (composed, confident, enthusiastic, etc.)		
0 - 1	Business protocol (shake hands, thanks for time, etc.)		
0 - 5	Overall impression		

Judge's initials: _____ **Verified:** _____ **TOTAL POINTS AWARDED:** _____



THE UNITED STATES JUNIOR CHAMBER®
**John H. Armbruster
 Memorial Award**

Revised 11/03

Official Judging Form for Portfolio/Resume

Contestant's name _____

PORTFOLIO

Points	Area	Comments	Points Awarded
0 - 1	Pages numbered, portfolio labeled and tabbed correctly, stapled and 3-hole punched (no binders)		
0 - 1	Maximum fifteen (15) pages - no multiple pages		

RESUME

Format

0 - 1	Maximum two (2) pages		
0 - 3	Format easy to read		
0 - 2	Includes sections on (at least): personal, education, work experience, and Jaycee experience		

Content

0 - 1	Personal (minimum name and address)		
0 - 1	Education		
0 - 2	Employment experience		
0 - 15	Jaycee experience (appropriate time frame only)		
0 - 2	Other information (i.e. skills, activities, associations)		

LETTERS

Requirements (3-5 letters)

0 - 1	President's letter plus up to four other letters		
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Content

0 - 9	Jaycee related or shows use of skills acquired in Jaycees		
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SUBSTANTIATING MATERIAL

0 - 1	Maximum of ten (10) pages		
0 - 5	Supports or clarifies resume information		
0 - 5	Overall impression		

Judge's initials: _____ **Verified:** _____ **TOTAL POINTS AWARDED:** _____